

2612 W. Townley Ave, Suite 5, Phoenix, Arizona 85021

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HORIZONTAL BLINDS PARTS & SERVICE REQUEST ORDER FORM

MINIMUM \$15 ON ALL PARTS ORDERS

Ordered By:		**ALL PARTS ARE COD**
Phone/Fax:		
SIDEMARK:		Date:
SER VICE REQUEST		
ORIGINAL ORDER DATE:	IS THI	S A WARRANTY ISSUE (YES/NO/UNSURE):
INVOICE #:	HAVE Y	YOU INSPECTED THE PRODUCT (YES/NO):
For Warranty Service, You must inspect product prior to sending service request. If determined to NOT be covered under warranty, a trip charge and repair fees will be charged back to you.		
STANDARD REPAIRS:	EXPLAIN CUSTOMER CONCERN AND REPAIRS:	
Cut Down One Side		
Cut Down Both Sides		
Cut Outs (Per Side)		
Re-String or Re-Ladder		
Re-String AND Re-Ladder		
Change or Add Returns (Both Sides) to Valance		
PARTS		
Barrels (Metal) #	Hold Down Brackets #	2" Basswood Slat # Type
Bottom Rail Buttons #	Ladders #	2" Engineered Wood Slat # Type
Brass Grommets #	Mounting Brackets #	2.5" Basswood Slat # Type
Center Support #	Spacers #	2.5" Engineered Wood Slat # Type
Cord #	Tassels #	Bottom Rail # Type
Cord Lock #	Valance Clips #	Loaded Headrail # Type
Cord Tilter Only #	Wand #	Headrail End Cap #
Cord Tilter (W/String) #	Wand Tilters #	* Parts are Non-Returnable/Non- Refundable